



Application for Employment

All information will be treated as strictly confidential. Please print clearly.

Position applied for:		
If you obtained this position, would you continue in any other employment? Y / N		
Is your ability to perform this job limited in any way? If yes, how could we help you to overcome these limitations?		
Y / N	Suggestions:	
Title:	Forename(s):	Surname:
Any former names:		
Home address:		
Home telephone number:		Mobile:
E-mail address:		Date of birth:
Length of notice:		National Insurance Number:
CRB disclosure number:		Date of issue:
Education and training:		
School, college, etc	Date of award	Qualifications/exam body

Employment history – including volunteering:

Employer	Dates	Job title	Reason for leaving

If there are any gaps in your employment history, please give a brief explanation:

Transferable skills

Interests

Driving licence, etc

Current driving licence? Y / N If yes, type of licence:

Any current endorsements? Y / N If yes, give details:

Any motoring prosecutions pending? Y / N If yes, give details:

The post is exempt from the Rehabilitation of Offenders Act 1974, which means that all criminal convictions, cautions, bind-overs and “spent” must be listed.

The information provided will be confidential and will be considered only in relation to this application.

List any absences from work during your last twelve months (other than holidays) with reasons:

References:	
Character reference – name and address:	Work reference:
Telephone:	Telephone:
E-mail:	E-mail:
<p>Please detail any further information you wish to put forward in support of your application</p>	
<input type="checkbox"/> I am able to provide evidence that I have a right to work in the United Kingdom <input type="checkbox"/> I am not on the List 99 or subject to any sanctions imposed by a regulatory body	
<p>Please notice:</p> <p>The successful applicant will be required to provide an Enhanced CRB Disclosure. References on short-listed candidates will be taken before the interview. If you are currently working with children we will ask your current employer if you have any disciplinary offences relating to children, including any for which the penalty time has expired.</p>	
<p>Declaration</p> <p>The above information is true. I understand that any job offer made on the basis of untrue or misleading information may be withdrawn or my employment terminated.</p>	
Signed:	Date: